

Rock Creek Community Academy School Board

July 26, 2011

Meeting Minutes: Work Session

The work session began at 12:40 P.M. with the following present: Channock Banet, Jeff Dethy, and Marion Winslow, constituting a quorum; Chairman Don Haas and John Secor were absent. Sara Hauselman, RCCA administrator/ principal; Susan Miller, treasurer; and Nathan Grimes, P.E., local architect engineer were also present.

- It is noted that Chairman Don Haas and member John Secor, who could not be present, were advised of the issues to be discussed at this meeting and received electronic copies of materials from Nathan Grimes distributed at this meeting.

Nathan Grimes, Board members, Sara Hauselman and Susan Miller discussed at length options A-E (**Attachment A**) for placement and connection to existing building(s) of modular unit(s) as presented by Mr. Grimes, all alternatives to those (**see July Attachment A**) already presented by Lee Grulke of Mobilelease, Modular Space, Inc.

The group formulated several questions for Mr. Grulke involving some modifications to the modular configuration, placement, access, etc., and then participated in a conference call with him. He dealt with the questions and explained in detail his company's pricing proposal (**July Attachment A**), both for purchase and for lease of the modular unit(s).

Susan Miller presented a preliminary budget sheet (**Attach B**) for the second fiscal year as prepared by Bookkeeping Plus, but noticed some incorrect entries and inaccuracies in anticipated income, notably in grants (already awarded to the Academy) and in State tuition support based on ADM (average daily membership). Mrs. Miller will ask for a revised accounting sheet for the next meeting.

Based on information currently available and on the general fiscal status of the Academy, the Board is inclined to look at a "phase one" addition at this time involving the lease (with option to purchase) of the base modular unit including five classrooms and one 2-office/outer office area with an additional bathroom module and a corridor/storage module.

With no other business, the Board adjourned at 2:10 P.M. with **plans to meet again at the school on July 28, 2011, at 5:30 P.M.**, to continue working on the classroom addition issue. At that time, additional information needed from Nathan Grimes, Lee Grulke, and Bookkeeping Plus should be available.

The next regular meeting will be @ 12:00 P.M. on August 15, 2011, at Fireside Restaurant.

Respectfully submitted by

Marion Winslow, Secretary of the Board

Don Haas, Chairman of the Board