

Rock Creek Community Academy School Board
July 18, 2011
Meeting Minutes: Open Session

The open session of the meeting was called to order at 12:40 P.M. by Chairman Don Haas. Also present: Channock Banet, Jeff Dethy, John Secor and Marion Winslow, members, constituting a quorum. Sara Hauselman, RCCA administrator/ principal; and Susan Miller, treasurer were also present.

- The Board resolved to approve the minutes from the June meeting. The motion was made by Jeff Dethy; second by Channock Banet; unanimous Board agreement.

Susan Miller, RCCA Treasurer, reported to the Board that she is in the process of preparing the annual report for the State to be ready by July 29, 2011, and did not have a tangible report for review at this time.

Sara Hauselman, Administrator/Principal, reported that she has filled the roster of teachers and many of the other staff/support personnel for the 2011-12 year.

- The Board signed contracts for teachers (yearly raises for returning teachers are reflected in the contracts based on end of year evaluations as outlined in the June minutes) and other personnel. The slate of teachers will be reviewed and accepted at the next meeting.

The Board discussed financial/accounting practices for fundraising groups operating separately from the school budget, namely PTS, Booster Club and other outside fundraising groups.

- The Board unanimously authorized Sara Hauselman and Susan Miller to develop a financial/accounting policy for Board review for PTS, Booster Club, and any other outside fundraising group operating in conjunction with school activities. The policy would include such items as pre-authorization of cash purchases, once a month financial reporting; dual signature check requirements, etc.

The Board continued discussion regarding the addition of classrooms, locker rooms and office space to meet immediate and future needs as the school population grows. Layouts, specifications and pricing proposals were presented as a result of the site visit/discussion on June 27, 2011, with Lee Grulke and associates from MobileLease/Modular Space, Inc. The Board discussed alternative layouts and configuration of modules, access and flow of foot traffic, the possibility of connecting the existing buildings with the addition and utilizing a common entrance and lobby area.

Based on the information available at this point and with the understanding that Restoration Christian Ministries will not be able to build facilities, it appears that leasing modular unit(s) is the best, if not the only, option. Mrs. Miller noted again that the state building grant of \$102,000 in non-budgeted funding (over a 3-year period, approximately \$300,000+) can be used to provide facilities (building or leasing, etc.). A statement of the projected use of this funding is due on July 30, 2011.

Don Haas said the school has retained the services of Nathan Grimes, P.E, of Sellersburg, as Architectural Engineer to assist in planning and reviewing options for the addition. Mr. Haas and Don Secor will meet with Mr. Grimes on Tuesday, July 19, to further explore the issue. When adequate information is available to review as a result of this meeting, the Board will put into place a specific plan of action.

Sara Hauselman voiced concerns about the immediacy of the need and that she must give parents information about the facilities to assure them that plans are in place to expand and to accommodate additional students, staff and the program already in place, or will be in the immediate future, for the new school year.

- The Board unanimously agreed to adopt the following resolution : Based on the numbers (pricing) received as of July 18,2011, the RCCA Board is committed to provide a minimum of a six-room unit addition for the Academy's occupation by the end of the first semester in the 2011-12 school year.

A special meeting may be called within the next two weeks to deal with the facilities issue.

With no other business, the Board resolved to adjourn at 2:00 P.M. on the motion made by Channock Banet; second by John Secor; unanimous Board agreement.

The next regular meeting will be @ 12:00 P.M. on August 15, 2011, at Fireside Restaurant.

Respectfully submitted by

Marion Winslow, Secretary of the Board

Don Haas, Chairman of the Board